

# **CORPORATIONS ACT 2001**

## **CONSTITUTION**

**of**

### **KIAMA GOLF CLUB LIMITED ACN 000 994 589**

Adopted	2009
Amended	29 March 2015
Amended:	3 April 2022
Amended:	4 May 2025

CORPORATIONS ACT 2001  
A COMPANY LIMITED BY GUARANTEE

**CONSTITUTION  
Of**

**KIAMA GOLF CLUB LIMITED  
ACN 000 994 589  
ABN 19 000 994 589**

1. The name of the Company is "Kiama Golf Club Limited ACN 000 994 589" ("the Club").
2.
  - (a) The Registered Office of the Club is situated at Oxley Avenue, Kiama in the State of New South Wales and may be in some other place within that State as determined by the Club.
  - (b) The Company is a company limited by guarantee and shall be a non-proprietary company.
  - (c) The Company is established for the purposes set out in this Constitution.
  - (d) Pursuant to Section 135(2) of the Act all replaceable rules referred to in the Act are hereby displaced or modified as provided in this Constitution.
  - (e) Every member is bound by and must comply with the Constitution and By-laws of the Club and any other applicable determination, resolution or policy which may be made or passed by the Board.
  - (f) The Constitution and By-laws of the Club have effect as a contract between:
    - (i) the Club and each member; and
    - (ii) the Club and each director;
    - (iii) each member and each other member,under which each person agrees to observe and perform the Constitution and By-laws so far as they apply to that person.
  - (g) A copy of the Constitution of the Club shall be supplied to a member on request being made to the Secretary of the Club, and if demanded by the Secretary from that member, on payment of any fee that may be prescribed by the Act.
3.
  - (a) The main objects for which the Club is established are:
    - (i) To acquire and take over the funds and other assets and the liabilities of the former unincorporated Club known as the Kiama Golf Club.

- (ii) To establish, maintain and conduct a golf club for the accommodation of the members of the Club and their guests and to provide for them the usual privileges of a club.
- (iii) To conduct, promote and develop the game of golf and other indoor and outdoor sports and entertainments and to promote friendship between members of the Club.
- (iv) To construct, establish, maintain and conduct a golf course, playing areas and grounds.
- (v) To construct, renovate and extend clubhouses, pavilions and other buildings or works containing amenities and accommodations, residential or otherwise.
- (vi) To promote and hold either alone or jointly with any other corporate body or person, golf meetings, competitions, matches, awards dinners, balls, concerts and other entertainment and to offer, give or contribute towards trophies, prizes and medals.
- (vii) To purchase, amalgamate with, acquire, sell to, subscribe to, become a member of, or co-operate with any institution whose objects are wholly or partly similar to those of the Club and which prohibit the distribution of its income and property to its members at least to the extent required of the Club under rule 4 of this Constitution.
- (viii) To hold a club licence under the Liquor Act, gaming machine entitlements and own gaming machines under the Gaming Machines Act and any other rights, entitlements, permits, authorities and licences necessary and desirable for the Club.
- (ix) To buy, prepare, make, supply, sell and deal in all kinds of equipment and clothing used in connection with the game of golf or any other sport, game or entertainment and liquor, tobacco, cigarettes and all kinds of provisions and refreshments.
- (x) To purchase, lease, exchange, accept as a gift or otherwise acquire any freehold or leasehold property, buildings, easements, restrictions, rights and privileges and subject to the requirements of the Liquor Act and Registered Clubs Act, to sell, convey, transfer, assign, mortgage, exchange or otherwise dispose of these.
- (xi) To borrow or raise and secure the payment of money for example, by bills of exchange and by issuing debenture stock charged upon all or part of the Clubs present or future property and to purchase, redeem or pay off securities.
- (xii) To invest and deal with moneys the Club does not immediately require in securities and to sell, dispose of, realise or otherwise deal with securities.
- (xiii) To enter into arrangements with or obtain rights, privileges and concessions from Government or any statutory authority.

- (xiv) To employ and dismiss employees, officers, servants and agents and pay them wages or in kind.
  - (xv) To sell, convey, transfer, assign, mortgage, charge, give in exchange, dispose of, let, manage or otherwise deal with all or any of the property, real or personal, of the Club, subject to the requirements of the Liquor Act and the Registered Clubs Act.
  - (xvi) To insure against all insurable risks.
  - (xvii) To deal in cheques, promissory notes, bills of exchange, debentures or other negotiable and transferable instruments.
  - (xviii) To subscribe or contribute to any charitable, benevolent or useful association or object of a public character.
  - (xix) To make donations to any person or corporate body.
  - (xx) To publish materials in order to promote the Club.
  - (xxi) To further the above objects in conjunction with any other corporate body or person as principals, agents, contractors, trustees or otherwise.
  - (xxii) To do anything incidental to further the above objects and in the interpretation of this Constitution, the powers conferred on the Club by any rule must be given their widest possible meaning.
- (b) The Club has the powers set out in Section 124 of the Corporations Act 2001.
4. (a) The income and property of the Club must be applied solely towards promoting the objects of the Club set out in this Constitution and must not be paid or transferred in any manner to the members of the Club but this does not prevent payment to any employee, officer, servant or agent of the Club or other person in return for services to the Club.
- (b) No income or property of the Club may be paid or transferred, directly or indirectly by way of dividend, bonus or otherwise to any member of the Club.
- (c) Subject to the provisions of Section 10(6) and Section 10(6A) of the Registered Clubs Act, a member of the Club, whether or not he or she is a director or a member of any committee of the Club shall not be entitled under the Constitution of the Club or otherwise to derive directly or indirectly any profit, benefit or advantage from the Club that is not offered equally to every Full member of the Club.
- (d) Subject to the provisions of Section 10(7) of the Registered Clubs Act, a person, other than the Club or its members, shall not be entitled under the Constitution of the Club or otherwise to derive directly or indirectly any profit, benefit or advantage from the grant to the Club of, or the fact that the Club has applied for, a club licence under the Liquor Act or from any added value that may accrue to the premises of the Club because of the grant to the Club of, or the fact that the Club has applied for, such a licence.
5. The liability of the members is limited.

6. Each member of the Club undertakes to contribute to the assets of the Club if wound up during the time the person is a member or within a year afterwards for:
- (a) payment of the debts and liabilities of the Club contracted before the person ceased to be a member, and
  - (b) the costs of winding up the Club, and
  - (c) the adjustment of the rights of contributors amongst themselves,
- as required but not exceeding two (\$2.00) dollars.
7. If on the winding up or dissolution of the Club there remains after the satisfaction of all its debts and liabilities any property, it must not be paid or distributed amongst the members of the Club, but must be applied towards any institution or institutions with similar objects to those of the Club which shall prohibit the distribution of its or their income and property amongst its or their members to an extent at least as great as is imposed on the Club under or by virtue of Rules 4(a) and (b) hereof determined by the members of the Club at or before the time of dissolution or in default, by a Judge of the Supreme Court of New South Wales.

#### **LIQUOR AND GAMING**

- 7A. (a) Liquor shall not be sold, supplied or disposed of on the premises of the Club to any person other than a member except on the invitation and in the company of a member. This Rule 7A does not apply in respect of the sale, supply or disposal of liquor to any person at a function in respect of which an authority is granted to the Club under Section 23(1) of the Registered Clubs Act.
- (b) Liquor shall not be sold, supplied or disposed of on the premises of the Club to any person under the age of 18 years.
- (c) A person under the age of 18 years shall not use or operate the gaming facilities of the Club.
- (d) The Secretary or any employee, director or member of any committee of the Club shall not be entitled under this Constitution or otherwise to receive directly or indirectly any payment calculated by reference to the quantity of liquor purchased, supplied, sold or disposed of by the Club or the receipts of the Club for any liquor supplied or disposed of by the Club.
- (d) Subject to Section 73(2)(b) of the Gaming Machines Act, the Club shall not share any receipts arising from the operation of an approved gaming machine kept by the Club and shall not make any payment or part payment by way of commission or an allowance from or on any such receipts.
- (e) Subject to Section 74(2) of the Gaming Machines Act, the Club shall not grant any interest in an approved gaming machine kept by the Club to any other person.
- (f) Notwithstanding any other provision of this Constitution, the Club has power to implement and enforce any Liquor or Gaming Policy which may include preventing anyone (including members) from entering or remaining on the premises or any part of the premises of the Club and the principles of

procedural fairness and natural justice shall not apply to the exercise of such power.

## **DEFINITIONS AND INTERPRETATIONS**

8. In this Constitution unless the subject or context requires otherwise:

“Annual General Meeting” means the Annual General Meeting held each year as required by the Act and the Constitution.

“the Act” means the Corporations Act 2001. When any provision of the Act is referred to, that reference is to that provision as modified by any law for the time being in force.

“Board Appointed Director” means a person appointed to the Board pursuant to Rule 40A, the Registered Clubs Act and Registered Clubs Regulations but does not include a person who is appointed to the Board to fill a casual vacancy in accordance with Rule 34.3 of this Constitution.

“Biennial General Meeting” means the Annual General Meeting to be held in 2015 and every second Annual General Meeting thereafter which the Board is elected to office in accordance with this Constitution.

“Board” means the Directors acting as a Board of Directors.

“By-laws” means the By-laws of the Club.

“Club” means Kiama Golf Club Limited 19 000 994 589.

“Constitution” means this Constitution.

“Director” means a Director of the Club.

“Financial member” means a member who has renewed their membership and paid all joining fees, subscriptions and levies to the Club by the relevant dates.

“Financial year” has the meaning assigned to it by the Act.

“Gaming Machines Act” means the Gaming Machines Act 2001 and any regulation made under the Gaming Machines Act 2001. Any reference to a provision of the Gaming Machines Act includes a reference to the same or similar provision in any legislation replacing, amending or modifying the Gaming Machines Act however that provision may be amended in that legislation.

“Liquor Act” means the Liquor Act 2007 and any regulation made under the Liquor Act 2007. Any reference to a provision of the Liquor Act includes a reference to the same or similar provision in any legislation replacing, amending or modifying the Liquor Act however that provision may be amended in that legislation.

“Liquor or Gaming Policy” means any determination or policy made by the Club for the purpose of implementing and/or enforcing gaming or liquor harm minimisation”.

“Member” means a person who is an Ordinary Member or Life member of the Club.

“Month” means one calendar month.

‘Notice Board’ means the board or boards provided in the Club premises on which notices are posted.

“Office” means the registered office of the Club.

“Officer” means an officer as defined in Section 9 of the Act.

“Persons” includes corporations and partnerships.

“Quarter” means a period of 3 months ending on 31 March, 30 June, 30 September or 31 December.

“Register” means the register of members to be kept pursuant to the Act and the Registered Clubs Act.

“Registered Clubs Act” means the Registered Clubs Act, 1976.

“Resolution” means a resolution other than a special resolution.

“Seal” means the common seal of the company.

“Secretary” includes any person appointed to perform the duties of secretary temporarily and any duly appointed assistant secretary.

“Special resolution” has the meaning assigned to it by the Act.

“State” means the State of New South Wales.

“In writing” or “written” includes printing, lithography, photography, storage on computer, compact or laser disc and any other means of storing, representing or reproducing words in a visible form.

The singular number includes the plural number and vice versa. Words importing any gender include the other gender.

References to any act or regulation are references to the act or regulation as amended, modified, re-enacted or re-promulgated from time to time and also any other enactment or regulation substantially replacing it.

These Articles are the rules of the Club.

Headings have been inserted for convenience only and are not part of the Constitution.

9. Pursuant to section 135(2) of the Act, all replaceable rules referred to in the Act are hereby displaced or modified as provided in this Constitution.

### **MEMBERSHIP**

10. Deleted.
11. The Members of the Club comprise the following:-
  - (a) All persons who immediately before the date on which this Constitution takes effect were members of the Club, that is:
    - (i) those members formerly “Full Members” continue as “Full Members”,

- (ii) those members formerly “Social Members” continue as “Social Members”,
  - (iii) those members formerly “Junior Members” or “Sub-Junior Members” continue as “Junior Members”,
  - (iv) those members formerly “Life Members” continue as “Life Members”,
  - (v) those members formerly “Honorary Members” continue as “Honorary Members”,
  - (vi) those members formerly “Temporary Members” continue as “Temporary Members”,
  - (vii) those members formerly “Provisional Members” continue as “Provisional Members”.
- (b) Any other person the Board admits to membership in accordance with the Constitution.
12. The membership of the Club is categorised as follows:-
- (a) Ordinary Members;
  - (b) Life Members;
  - (c) Honorary Members;
  - (d) Temporary Members; and
  - (e) Provisional Members.
13. Ordinary Membership of the Club is classified as follows:-
- (a) Full Members;
  - (b) Social Members;
  - (c) Cadet Members;
  - (d) Junior Members; and
  - (e) any other class of Ordinary Member as determined by the Board.
14. The number of Ordinary Members in each class can be determined by the Board provided that the number of full members (as defined by the Registered Clubs Act) shall not be less than such minimum prescribed by the Registered Clubs Act.

#### **FULL MEMBER**

15. (a) “Full Member” means a person who:
- (i) participates in the golfing activities of the Club or who, in the opinion of the Board, exhibits a genuine interest in the promotion and development of the game of golf, and,



- (ii) has been elected to the class of Ordinary Membership known as “Full Members” and has paid the applicable entrance fee (if any) and annual subscription, or
  - (iii) is taken to be a Full Member under sub-paragraph (a)(i) of rule 11.
- (b) Subject to any restrictions contained in this Constitution, Full members are entitled to:
  - (i) such playing and social privileges and advantages of the Club as may be determined by the Board from time to time; and
  - (ii) attend and vote at general meetings (including Annual General Meetings) of the Club;
  - (iii) nominate for and be elected to hold office on the Board; (d) vote in the election of the Board
  - (iv) vote on any Special Resolution (including a Special Resolution to amend this Constitution);
  - (v) propose, second, or nominate any eligible member for any office of the Club;
  - (vi) propose, second or nominate any eligible member for Life membership;
  - (vii) introduce guests to the Club
- (c) A person taken to be a Full Member under sub-paragraph (a)(i) of rule 11 is **taken** to have paid the applicable entrance fee (if any) and annual subscription for the financial year current at the date on which the Constitution takes effect.

### **SOCIAL MEMBER**

16. (a) “Social Member” means a person who:
- (i) has been elected to the class of Ordinary Membership known as “Social Members” and has paid the applicable entrance fee (if any) and annual subscription, or
  - (ii) is taken to be a Social Member under sub-paragraph (a)(ii) of rule 11.
- (b) Subject to any restrictions contained in this Constitution, Social members are entitled to:
- (i) such playing and social privileges and advantages of the Club as may be determined by the Board from time to time; and
  - (ii) attend and vote at general meetings (including Annual General Meetings) of the Club to vote in the election of the Board, on honorariums and on any other matter where otherwise permitted or required by law.

- (iii) nominate for and be elected to hold office on the Board (noting that Social members may only hold a maximum of two non executive positions on the Board);
  - (iv) vote in the election of the Board;
  - (v) introduce guests to the Club
- (c) Social members are not entitled to:
  - (i) subject to Rule 16(b)(ii), attend and vote at general meetings (including Annual General Meetings) of the Club;
  - (ii) vote on any Special Resolution (including a Special Resolution to amend this Constitution);
  - (iii) propose, second, or nominate any eligible member for any office of the Club;
  - (iv) propose, second or nominate any eligible member for Life membership.
- (d) A person taken to be a Social Member under sub-paragraph (a)(ii) of rule 11 is taken to have paid the applicable entrance fee (if any) and annual subscription for the financial year current at the date on which the Constitution takes effect.

### **JUNIOR MEMBER**

17. (a) “Junior Member” means a person over the age of eight (8) and under the age of eighteen (18) who:-
- (i) satisfies the Board that they are a member of a sporting team or sporting club affiliated with the Club and/or will, if elected to membership, take an active part in the sporting activities of the Club and has been elected to Junior membership of the Club; or
    - (ii) is taken to be a Junior Member under sub-paragraph (a)(iii) of rule 11.
  - (b)
    - (i) Junior members must taken an active part in the sporting activities of the Club on a regular basis and shall be entitled only to those privileges of membership as the Board may determine from time to time but shall not be eligible to hold office, attend or vote at meetings of the Club, nominate persons for membership or introduce visitors to the Club nor shall they take any part in the management of the Club.
    - (ii) Junior members shall be permitted to use only those parts of the licensed areas of the Club for which an authority under Section 22 and/or Section 22A of the Registered Clubs Act is in force but shall not be served with or consume alcohol within the Club.
    - (iii) Junior member shall pay such annual subscription as the Board may determine from time to time.
    - (iv) No person may be elected to Junior membership of the Club unless the Club receives written consent from the parent or guardian of that person

becoming a Junior member of the Club and taking an active part in the sporting activities of the Club.

- (c) A person taken to be a Junior Member under sub-rule (a) (iii) of rule 11 is taken to have paid the applicable entrance fee (if any) and annual subscription for the financial year current at the date on which the Constitution takes effect.
- (d) On turning eighteen (18) a Junior Member is entitled to transfer to the class of members known as Full Members without the need for formal application under rule 25.

### **CADET MEMBER**

- 18. (a) “Cadet Member” means a person over the age of eighteen (18) years and under the age of twenty-one (21) years who:
  - (i) satisfies the Board that he/she is undertaking a recognised traineeship, apprenticeship or equivalent and/or is undertaking tertiary studies at a University, TAFE College or other recognised educational facility and/or,
  - (ii) will, if elected to membership as a cadet member, take an active part in the sporting activities of the Club.
- (b) Subject to any restrictions contained in this Constitution, Cadet members are entitled to:
  - (i) such playing and social privileges and advantages of the Club as may be determined by the Board from time to time; and
  - (ii) attend and vote at general meetings (including Annual General Meetings) of the Club;
  - (iii) nominate for and be elected to hold office on the Board;
  - (iv) vote in the election of the Board
  - (v) vote on any Special Resolution (including a Special Resolution to amend this Constitution);
  - (vi) propose, second, or nominate any eligible member for any office of the Club;
  - (vii) propose, second or nominate any eligible member for Life membership;
  - (iii) introduce guests to the Club.
- (c) Cadet Members shall pay such annual subscription and entrance fee as the Board may determine from time to time;
- (d) On turning twenty-one (21) years of age a Cadet Member is entitled to transfer to the class of member known as Full Members without the need for formal application.

### **LIFE MEMBER**

19. (a) "Life Member" means a Full Member who is elected to that class of members known as "Life Members" by ballot (or secret ballot if recommended or required by the Board) a majority of two-thirds of the members present and entitled to vote at a general meeting no Full Member may be considered for election as a Life Member unless the member:
- (i) has been a Full Member of the Club for a continuous period of at least ten (10) years;
  - (ii) has rendered lengthy or meritorious service to the Club,
  - (iii) has been nominated by notice in writing by two Full Members, and
  - (iv) has had the nomination approved by the Board.
- (b) The nomination of a person for election to the class known as Life Members must be given to the Secretary at least thirty-five (35) days prior to the date of the General Meeting.
- (c) A Life Member is entitled to all the rights, privileges and advantages of a Full Member.
- (d) A Life Member is not obliged to pay annual subscriptions.
- (e) A person who was a Life Member as at the date on which the Constitution takes effect remains a Life Member.

### **HONORARY MEMBER**

20. (a) "Honorary Member" means any person admitted to that category of membership known as "Honorary Members" in accordance with the rules of the Club and who holds office as a patron of the Club, or is a prominent citizen or local dignitary.
- (b) Honorary members who are full members (as defined by the Registered Clubs Act) shall be entitled to the rights and entitlements of the category of membership of which they are a full member (as defined by the Registered Clubs Act).
- (c) The Board has power to determine the duration of Honorary Membership and to cancel Honorary Membership of any person at any time without giving reason.
- (d) An Honorary member who is not a full member (as defined by the Registered Clubs Act) shall be entitled to such playing and social privileges and advantages of the Club as the Board may determine from time to time (including playing golf) and to introduce guests into the Club but shall not be entitled to vote, attend a meeting of the Club, be elected or appointed as an Officer of the Club and/or participate in the management, business or affairs of the Club.
- (e) An Honorary Member is not obliged to pay an entrance fee or an annual subscription.

## **TEMPORARY MEMBERS**

21. (a) The following persons in accordance with procedures established by the Board may be made Temporary members of the Club:
- (i) Any visitor whose ordinary place of residence is not less than such distance as may be determined from time to time by the Board by By-law pursuant to the Constitution.
  - (ii) A Full Member (as defined in the Registered Clubs Act) of another club which is registered under the Registered Clubs Act and which has objects similar to those of the Club;
  - (iii) A full member (as defined in the Registered Clubs Act) of any registered club who, at the invitation of the Board of the Club, attends on any day at the premises of the Club for the purpose of participating in an organised sport or competition to be conducted by the Club on that day from the time on that day when he/she so attends the premises of the Club until the end of that day.
  - (iv) Any interstate or overseas visitor.
- (b) Temporary members shall not be required to pay an entrance fee or annual subscription:
- (i) Temporary members shall not be entitled to vote at any meeting of the Club, nominate for or be elected to the Board or any office in the Club or participate in the management, business and affairs of the Club in anyway;
  - (ii) Temporary members shall be entitled to such playing and social privileges and advantages as the Board may determine from time to time, but shall not be permitted to introduce guests into the Club other than a minor in accordance with rule 99;
  - (iii) The Secretary, or senior employee then on duty may terminate the membership of any Temporary member at any time without notice and without having to provide any reason therefore;
  - (iv) No person under the age of eighteen (18) years may be admitted as a temporary member of the Club unless that person is a member of another registered club and satisfies the requirements of Rule 21(a)(iii);
- (c) A person may be admitted to Temporary membership for a period of up to, but not exceeding seven (7) consecutive days (or such longer period as approved by the relevant regulatory body). A person admitted to Temporary membership under this Rule shall only be required to enter their relevant details in the register of Temporary members referred to in Rule 31(c) on the first day that they enter the Club's premises during that period.
- (d) The Secretary or senior employee then on duty may refuse a person admission to the Club as a Temporary member and/or terminate the membership of any Temporary member at any time without notice and without having to provide any reason. No person under the age of eighteen (18) years may be admitted

as a temporary member of the Club unless that person is a member of another registered club and satisfies the requirements of Rule 21(a)(iii).

### **PROVISIONAL MEMBERS**

22. (a) "Provisional Member" means a person who has lodged a nomination for membership and:
- (i) such nomination lodged with the Secretary complies with the Constitution, and
  - (ii) has paid the entrance fee (if any) and annual subscription appropriate to the class of membership nominated.
- (b) Provisional Membership lapses on acceptance or rejection of nomination by the Board.
- (c) The Board may reject a nominee without giving reason.
- (d) The Secretary must, as soon as possible, refund the entrance fee (if any) and annual subscription paid by a Provisional Member if that person's nomination for membership of the Club is rejected.
- (e) A Provisional Member is entitled to the privileges of the nominated class of membership but is not entitled to:
- (i) vote,
  - (ii) attend a meeting of the Club,
  - (iii) be elected or appointed as an Officer of the Club, or
  - (iv) participate in the management, business or affairs of the Club.
- (f) The Secretary may refuse a Provisional member admission to the Club or remove a Provisional member from the Club's premises at any time without notice and without having to provide any reason. If the membership of a Provisional member is terminated in accordance with this Rule, the Club must return any joining fee and annual subscription (if any) paid by the Provisional member when applying for membership of the Club.
23. No person under the age of eighteen (18) may be admitted as a member of the Club except as a Junior Member, or as a Provisional Member awaiting acceptance to Junior Membership.

### **PATRON**

24. (a) At each Annual General Meeting the Club may elect a Patron to hold office until the next Annual General Meeting.
- (b) A retiring Patron is eligible for re-election.

### **ADMISSION OF MEMBERS**

25. (a) A person applying for membership of the Club (the applicant) must complete a membership application form and submit it to the Club.
- (b) Without limiting the powers of the Board, the Board will determine:
- (i) the form and particulars of the application form; and
  - (ii) how the application form is to be submitted (that is, in person, by post and/or electronically);
  - (iii) if the initial joining fee and subscription must be paid when submitting their application form;
  - (iv) in the case of electronic applications, if the applicant must attend the Club's premises to have their identity verified before their membership application can be considered by the Board or election committee.
- (c) After the membership application form has been submitted, the full name of the applicant must be displayed on the Club's noticeboard for at least seven (7) days.
- (d) All membership applications will be considered by the Board or an election committee and they may accept or reject a membership application without giving any reason.
- (e) An applicant can only be admitted to membership if:
- (i) they satisfy the eligibility requirements for the relevant category of membership; and
  - (ii) at least fourteen (14) days have passed since the applicant applied for membership; and
  - (iii) Rule 25(c) has been complied with;
  - (iv) the Board or election committee resolves to admit the applicant to membership.
- (f) If an applicant is elected to membership, the Club is not required to notify the applicant of that fact. However, if an applicant is not elected to membership, the Club must notify the applicant of that fact and return any payments which the applicant has made to the Club.
- (g) Notwithstanding anything contained in this Constitution, a person who has been admitted to membership will immediately cease to be a member of the Club if they have not paid their initial entrance fee and/or annual subscription to the Club within seven (7) days of being admitted to membership of the Club.

### **TRANSFER OF MEMBERSHIP**

26. (a) The Board may on the written application of an Ordinary Member transfer that member from any class of Ordinary membership to any other class of Ordinary Membership.

- (b) A member who is transferred is not entitled to a refund or reduction of the entrance fee (if any) or annual subscription paid by that member for the financial year current at the date of transfer.
- (c) A member who is transferred may be asked to pay any additional entrance fee, annual subscription or other fee payable as a result of the transfer.

### **RESIGNATION AND CESSATION OF MEMBERSHIP**

- 27. (a) A member may at any time resign from his or her membership of the Club by either:
  - (i) giving notice in writing to the Secretary; or
  - (ii) returning his or her membership card to an officer of the Club and clearly indicating to the officer that he or she resigns from membership.
- (b) A resignation pursuant to Rule 27(a) shall take effect from the date on which the notice is received by the Secretary or the date on which the membership card is received by the officer of the Club.
- (c) Any person who has not paid his or her joining fee, subscription, levy or other payment:
  - (i) by the due date shall cease to be entitled to the privileges of membership of the Club; and
  - (ii) within one (1) months after the due date shall cease to be a member of the Club.
- (d) Any member who has ceased to be a member of the Club for any reason will not be entitled to any refund of any joining fee, subscription, levy or other payment made to the Club.

### **DISCIPLINING OF MEMBERS**

- 28. (a) Subject to sub-rule (b), if a member breaches a provision of the Constitution or a By-law of the Club, or is, in the opinion of the Board, guilty of conduct prejudicial to the interests of the Club or guilty of conduct which is unbecoming of a member or which renders the member unfit for membership, the Board may by resolution:
  - (i) reprimand the member,
  - (ii) suspend the member from some or all of the privileges of membership for as long as it thinks fit, or
  - (iii) expel the member.
- (b) A member shall be notified of:
  - (i) any charge against the member pursuant to Rule 28(a); and
  - (ii) the particulars of the charge, including the alleged facts and circumstances which give rise to the charge against the member;



- (iii) the date, time and place of the meeting of the Board at which the charge is to be heard.
- (c) The member charged shall be notified of the matters in paragraph (a) of this Rule 28 by notice in writing at least seven (7) days before the meeting of the Board at which the charge is to be heard.
- (d) The member charged shall be entitled to:
  - (i) attend the meeting for the purpose of answering the charge; and
  - (ii) submit to the meeting written representations for the purpose of answering the charge;
  - (iii) call witnesses provided that:
    - (1) if a proposed witness fails to attend the hearing or provide evidence at the hearing, the Board can still hear and determine the charge; and
    - (2) the Club cannot and will not force any person (including a member) proposed by the member charged as a witness to attend and provide evidence at the hearing.
- (e) The member charged must act in an appropriate manner at the meeting (and in particular and without limitation, the member must not act in an offensive or disruptive manner).
- (f) If the chairperson determines (in their absolute discretion) that the member charged is not acting in an appropriate manner, the chairperson may issue the member charged with a warning regarding the member's conduct and advise the member that if the member fails to comply with the warning, the member may be asked to leave the meeting and the Board will continue to consider and deal with the charge in the absence of the member.
- (g) If the member charged does not comply with the warning given in accordance with paragraph (e) of this Rule, the chairperson (in their absolute discretion) may exclude the member charged from the meeting and continue to consider and deal with the charge in his or her absence.
- (h) If the member fails to attend such meeting:
  - (i) the charge may be heard and dealt with and the Board may decide on the evidence before it; and
  - (ii) the Board may impose any penalties,

the member's absence notwithstanding, but having regard to any representations which may have been made to it in writing by the member charged.
- (i) If a notice of charge is issued to a member pursuant to Rule 28(b):
  - (i) the Board by resolution; or
  - (ii) the Secretary (independently of the Board)

shall have power to suspend that member from all rights and privileges as a member of the Club until the charge is heard and determined. Such suspension shall be promptly notified in writing to the member concerned.

- (j) A resolution under this rule must be by secret ballot, passed by not less than two-thirds of the members of the Board present and voting at the meeting.
- (k) If the Board decides that the member is guilty of a breach of a By-law or a provision of the Constitution, or of prejudicial, unbecoming or unfit conduct, it must not decide on penalty until the member, but only if he or she is present at the meeting, has had an opportunity to address the Board on the question of penalty.
- (l) Any decision of the Board on such hearing shall be final and the Board shall not be required to give any reason for its decision.
- (m) The Board shall have the power to adjourn, for such period as it considers fit, a meeting pursuant to this Rule 28.
- (n) A member dealt with in accordance with this rule has no right of action, at law or in equity, or any other remedy against the Club or the Board or any member of it by reason of reprimand, suspension, or expulsion or by reason of any act or thing arising or relating to it.
- (o) The Board may authorise the Secretary and other persons to attend the meeting to assist the Board in considering and dealing with the charge, but those persons shall not be entitled to vote at the meeting.
- (p) The outcome of disciplinary proceedings shall not be invalidated or voided if the procedure set out in Rule 28 is not strictly complied with provided that there was no substantive injustice for the member charged.

#### **REMOVAL OF PERSONS FROM THE PREMISES OF THE CLUB**

- 28A. (a) In addition to any powers under Section 77 of the Liquor Act, the Secretary or, subject to Rule 28A(e), an employee of the Club may refuse to admit to the Club and may turn out, or cause to be turned out, of the premises of the Club any person including any member:
- (i) who is then intoxicated, violent, quarrelsome or disorderly; or
  - (ii) who, for the purposes of prostitution, engages or uses any part of the premises of the Club;
  - (iii) whose presence on the premises of the Club renders the Club or the Secretary liable to a penalty under the Registered Clubs Act, Liquor Act or any other applicable law;
  - (iv) who hawks, peddles or sells any goods on the premises of the Club;
  - (v) who, within the meaning of the Smoke-free Environment Act, smokes while on any part of the premises that is smoke-free.

- (vi) who uses, or has in his or her possession, while on the premises of the Club any substance that the Secretary suspects of being a prohibited drug or prohibited plant.
  - (vii) whom the Club, under the conditions of its club licence, by law or a term of a liquor accord, is authorised or required to refuse access to the Club.
- (b) If pursuant to Rule 28A(a) a person (including a member) has been refused admission to, or has been turned out of, the premises of the Club, the Secretary of the Club or (subject to Rule 28A(e)) an employee of the Club, may at any subsequent time, refuse to admit that person into the premises of the Club or may turn the person out, or cause the person to be turned out of the premises of the Club.
  - (c) Without limiting Rule 28A(b), if a person has been refused admission to or turned out of the Club in accordance with Rule 28A(a)(i), the person must not re-enter or attempt to re-enter the Club within twenty four (24) hours of being refused admission or being turned out.
  - (d) Without limiting Rule 28A(b), if a person has been refused admission to or turned out of the Club in accordance with Rule 28A(a)(i), the person must not:
    - (i) remain in the vicinity of the Club; or
    - (ii) re-enter the vicinity of the Club within six (6) hours of being refused admission or being turned out.
  - (e) Without limiting the provisions of Section 77 of the Liquor Act the employees who under this Constitution are entitled to exercise the powers set out in this Rule shall be:
    - (i) in the absence of the Secretary from the premises of the Club the senior employee then on duty; or
    - (ii) any employee authorised by the Secretary to exercise such power.

### **MEMBER UNDER SUSPENSION**

28AA. Any Full member whose membership is suspended pursuant to Rules 28 to 28A shall during the period of such suspension not be entitled to:

- (a) attend at the premises or use any of the facilities of the Club for any purpose without the permission of the Board; or
- (b) participate in any of the recreational, social or sporting activities of the Club or any Sub club without the permission of the Board;
- (c) attend or vote at any meeting of the Club or any Sub club;
- (d) nominate or be elected or appointed to the Board or any committee of a Sub club;
- (e) vote in the election of the Board or any committee of a Sub club;
- (f) propose, second or nominate any eligible member for any office of the Club or any Sub club;

- (g) propose, second or nominate any eligible member for Life membership.

#### **LIABILITY ON CESSATION OF MEMBERSHIP**

29. A person who ceases to be a member of the Club, for whatever reason, forfeits all rights as a member of the Club, but remains liable for:-
- (a) any annual subscription and arrears due but unpaid at the date the person ceases to be a member, and
  - (b) any sum the person might be liable to pay under rule of the Constitution.

#### **NOTIFICATION TO CLUB REGARDING CHANGE IN MEMBER'S DETAILS**

30. Every member must advise the Secretary of any change to their contact details (including address, email address and telephone number) within seven (7) days of the change to their details.

#### **REGISTERS OF MEMBERS AND GUESTS**

31. The Club shall keep the following registers:
- (a) A register of persons who are full members (as defined by the Registered Clubs Act) which shall be kept in accordance with section 31(1)(a) of the Registered Clubs Act. This register shall set forth in respect of each of those members:
    - (i) the name in full; and
    - (ii) the address;
    - (iii) the date on which the entry of the member's name in the register is made;
    - (iv) the date on which that member last paid the annual fee for membership of the Club (excluding Life members).
  - (b) A register of persons who are Honorary members which shall be kept in accordance with Section 31(1)(b) of the Registered Clubs Act. This register shall set forth in respect of each of those members:
    - (i) the name in full or the surname and initials; and
    - (ii) the address.
  - (c) A register of persons who are Temporary members (other than Temporary members referred to in Rule 21(a)(iii)) which shall be kept in accordance with Section 31(1)(d) of the Registered Clubs Act. This register shall set forth in respect of each of those members:
    - (i) the name in full or the surname and initials; and
    - (ii) the address;
    - (iii) the signature of the member.

- (d) A register of persons of or over the age of eighteen (18) years who enter the premises of the Club as guests of members which shall be kept in accordance with Section 31(1)(c) of the Registered Clubs Act. This register shall set forth in respect of each of those guests:
- (i) the name in full or the surname and initials; and
  - (ii) the address;
  - (iii) the date on which the entry of the guest's name in the register is made;
  - (iv) the signature of the member introducing the guest.

### **VOTES OF MEMBERS**

32. (a) Only members of the following categories are entitled to vote and participate at a meeting of the Club:
- (i) Full Members.
  - (ii) Life Members.
  - (iii) Cadet Members.
  - (iv) Social Members but only to vote for the election of Directors of the Board pursuant to rule 16 and on any proposed honorarium for Directors or other members of the Club.
- (b) A member who is eligible to vote is entitled to vote both on a show of hands and on the taking of a poll but only has one vote.
- (c) A member who is also an employee of the Club is not entitled to vote but may attend a meeting of the Club.
- (d) A person may not attend or vote at a meeting of the Club as the proxy or under a power of attorney of another person.
33. A member is not entitled to:
- (a) vote or attend a meeting of the Club,
  - (b) be elected or appointed as an Officer of the Club, or
  - (c) participate in the management, business or affairs of the Club,
- unless the member is a Financial Member and where a member seeks to be elected to the Board of Directors the member must have paid the full annual subscription (if any) prior to nomination, notwithstanding that the member may have elected to pay the annual subscription by instalments pursuant to rule 35 hereof.
34. For the purposes of section 30(2B) of the Registered Clubs Act, the Board shall determine the joining fees, subscriptions, levies and other payments payable by members of the Club.

- 35. In accordance with the Registered Clubs Act, the Board may from time to time, determine that subscriptions are payable by monthly, quarterly or half yearly instalments, in advance, or for more than one (1) year in advance.
- 36. Any person elected during the financial year of the Club to any class of membership shall pay such proportion of the annual subscription as may be determined by the Board from time to time.
- 37. All joining fees, subscriptions, levies and other payments shall be due and payable on a date, or dates, determined by the Board from time to time.
- 38. Deleted.
- 39. The Secretary shall cause reasonable notice to be given in writing to each member of the due date for payment of the joining fee, subscription, levy or other payment in Rule 37
- 39A. Members who satisfy the Board that they are in receipt of such form of pension as may be approved by the Board shall be entitled to a reduction in their subscription in such amount as may be determined by the Board.

## **BOARD OF DIRECTORS**

### **(ELECTION, APPOINTMENT, REMOVAL AND REMUNERATION)**

- 40. The Board must consist of nine (9) Directors, comprising in order of seniority the executive positions of President, Vice President, Captain, Vice Captain and Treasurer and also four (4) non-executive Directors.
- 40A. The Board may appoint up to two (2) Board Appointed Directors to the Board in addition to the directors referred to in Rule 40. The following provisions shall apply in respect of Board Appointed Directors:
  - (a) The provisions of the Registered Clubs Act and Registered Clubs Regulations shall apply in respect of Board Appointed Directors.
  - (b) A Board Appointed Director only has to satisfy the eligibility requirements of the Registered Clubs Act and Registered Clubs Regulations to be appointed to the Board and does not have to satisfy any eligibility requirement in the Constitution.
  - (c) The Board cannot appoint a Board Appointed Director if such an appointment would cause the number of directors on the Board to exceed the statutory maximum of nine (9) directors.
- 41.
  - (a) A Director must retire at the next Biennial General Meeting following election or appointment and, subject to the Constitution, the Act and the Registered Clubs Act, is eligible for re-election.
  - (b) The Board must be elected biennially by the Ordinary Members and Life Members entitled to vote under the Constitution.
- 42. Subject to the provisions of this Constitution, only Full Members, Life Members, Cadet Members and Social Members who have paid their full annual subscription (if any and notwithstanding any election made by that member to pay the annual subscription by

instalments) shall be entitled to be elected or appointed to the Board of Directors provided that only Full members, Life members and Cadet members shall be eligible to be elected or appointed to the positions of President, Vice President, Captain, Vice Captain and Treasurer and Social Members shall only be entitled to be elected to or appointed to a maximum of two (2) positions of non-executive Director at any one time.

43. No member currently under suspension or who has been the subject of a suspension within the twelve (12) months leading up to nomination or who is presently the subject of disciplinary proceedings pursuant to rule 28 by the Board in accordance with the Constitution is eligible to nominate for, be elected or appointed to the Board.
44. No person who has been a Full Member, Cadet Member or a Social Member of the Club for less than twelve (12) months at the closing date for nominations is eligible to nominate for or be elected or appointed to the Board.
45. A member who:
  - (a) is not a Financial member;
  - (b) is disqualified from managing any company under the Act;
  - (c) is of unsound mind or whose person or estate is liable to be dealt with any way under the law relating to mental health;
  - (d) is prohibited from being a director by reason of any order or declaration made under the Act, Liquor Act, Registered Clubs Act or any other applicable legislation;
  - (e) has been convicted of an indictable offence (irrespective of whether or not a conviction was actually recorded) but it does not include a spent conviction (as defined in the Criminal Records Act 1991);
  - (f) was an employee of the Club during the five years (5) immediately preceding the proposed date of election or appointment to the Board;
  - (g) is a current contractor of the Club or a director, secretary, employee or business owner of a contractor;
  - (h) was a contractor of the Club or a director, secretary, employee or business owner of a contractor immediately preceding the proposed date of election or appointment to the Board.
  - (i) is a director of another registered club,shall not be eligible to stand for or be elected or appointed to the Board.
- 45A. Any person who is elected or appointed to the Board, must, unless exempted, complete such mandatory training requirements for directors as required by the Regulations made under the Registered Clubs Act.
- 45B. Subject to Rule 45C, a member shall not be entitled to hold office as either President or Captain for more than six (6) consecutive years.
- 45C. Notwithstanding Rule 45B:

- (a) a member may hold office as President for more than six (6) consecutive years if the member is the current President and no other eligible member nominates for election to the Board as President; and/or
  - (b) a member may hold office as Captain for more than six (6) consecutive years if the member is the current Captain and no other eligible member nominates for election to the Board as Captain.
- 45D. A member shall not be entitled to be elected or appointed to the Board if he or she does not have a Director Identification Number (unless exempted from doing so) on the proposed date of his or her election or appointment to the Board.
46. (a) Nominations for the position of Director must be made in writing and be signed by two Life Members, Full Members, Cadet Members or Social Members entitled to attend and vote at meetings of the Club and by the nominee, who must consent to the nomination.
- (b) The nominee must specify the position on the Board for which the nominee is nominating.
- (c) Candidates are responsible for ensuring that they have correctly completed their nomination form and the Club is not required to notify candidates of an incorrectly completed nomination form.
- (d) The receipt of a nomination form by the Club does not constitute an acknowledgement by the Club that the nomination form has been completed correctly.
- (e) The failure to complete the nomination form correctly may result in a candidate being ineligible to nominate for election to the Board.
- (f) A nomination can be withdrawn:
- (i) by the nominee at any time prior to the commencement of voting; and
  - (ii) by the Club at any time if the nominee has failed to correctly complete the nomination form and/or the nominee is ineligible to nominate for or be elected to the Board. An eligible member may be nominated for more than one office.
- (g) A nominee may nominate for one executive and one non executive position on the Board but if elected to the executive position is taken not to be elected to the non executive position.
- (h) Nominations must be received by the Secretary no later than twenty-one (21) days prior to the date of the Biennial General Meeting.
- (i) The Secretary must as soon as practicable after receipt of a nomination, post the name of the nominee and the nominee's proposers on the Notice Board.
- (j) A nominee may display on the Notice Board a portrait photograph measuring not more than 10 centimetres by 15 centimetres and a typewritten statement of not more than one A4 page in length.



47. (a) If at the close of nominations there are more than the required number of nominations for a particular position positions on the Board then a ballot to fill the position must be held.
- (b) The ballot is to be taken in such manner as may be determined by the Board of Directors.
- (c) In the event of an equality of votes for a position, the Secretary must determine the successful nominee by lot prior to or at the Annual General Meeting in the presence of the competing nominees where practicable and two directors.
- (d) If at the close of nominations the required number of nominations is received for a particular position or positions on the Board then the person or persons so nominated are taken to be elected to the respective position or positions on the Board.
- (e) If at the close of nominations, the required number of nominees for any of the various positions on the Board is not received then those already nominated are taken to be elected to the relevant positions on the Board for which they have nominated, and the unfilled positions shall be casual vacancies for the purposes of Rule 50.
48. Subject to the provisions of this Constitution the members in General Meeting may by ordinary resolution remove any member or members of the Board or the whole of the Board before the expiration of his or her or their period of office and may by ordinary resolution appoint another person or persons in his or her or their stead providing the person so appointed complies with this Constitution. Any person so appointed shall hold office during such time only as the person whose place he or she is appointed would have held the same if he had not been so removed. Notice of the intention to move a resolution to remove a member of the Board from office must be given to the Club at least two months before the meeting at which the resolution is to be considered and voted on. The provisions of Section 203D of the Act be followed in relation to that meeting.
49. The office of a member of the Board shall automatically be vacated if the person holding that office:
- (a) dies;
- (b) is disqualified for any reason referred to in Section 206B of the Act;
- (c) becomes of unsound mind or a person whose person or estate is liable to be dealt with in any way under the law relating to mental health;
- (d) is absent from meetings of the Board for a period of ninety (90) days (calculated from the last meeting of the Board attended) without the prior written consent of the Board unless the Board determines that their office is not to be vacant as a result of that absence ,
- (e) by notice in writing resigns from office as a director,
- (f) becomes prohibited from being a member of the Board by reason of any order or declaration made under the Act, Liquor Act or Registered Clubs Act;
- (g) ceases to be a Member of the Club;

- (h) becomes an employee of the Club;
  - (i) fails to complete the mandatory training requirements for directors referred to in Rule 45A within the prescribed period (unless exempted);
  - (j) was not eligible to stand for or be elected or appointed to the Board;
  - (k) ceases to hold the necessary qualifications to be elected or appointed to the Board;
  - (l) is convicted of an indictable offence (unless no conviction is recorded);
  - (m) is not a Financial member of the Club;
  - (n) is found guilty of a disciplinary charge and suspended from membership of the Club for a period exceeding three (3) months;
  - (o) is removed from office as a director in accordance with the Act and this Constitution;
  - (p) does not hold a Director Identification Number.
50. The Board may at any time appoint an eligible Full Member or Life Member or Cadet Member or in the case of a non executive position a Social Member to be a Director to fill a casual vacancy until the next Biennial General Meeting.
51. A director shall not receive from the Club remuneration or other benefit in money or monies worth in respect of his or her duties except by way of:
- (a) an honorarium in accordance with Section 10(6)(b) of the Registered Clubs Act; or
  - (b) repayment of out of pocket expenses in accordance with Section 10(6)(d) of the Registered Clubs Act.

## **BOARD OF DIRECTORS**

### **(POWERS AND DUTIES)**

52. The Board shall be responsible for the management of the business and affairs of the Club and may exercise its powers and do all such acts and things as the Club is by law or the Constitution authorised to exercise and do and which are not by law or the Constitution required to be exercised or done by the Club in General Meeting. In particular, without limiting the general powers, the Board has power from time to time:
- (a) to control and dispose of the property of the Club subject to the requirements of the Liquor Act and Registered Clubs Act,
  - (b) to conduct and administer the business and affairs of the Club,
  - (c) to regulate the rights and privileges of members,
  - (d) to appoint committees from among its members or members of the Club,
  - (e) to delegate to any committee any of its powers and alter or revoke any delegated power,

- (f) to delegate to any committee elected by the members or some of them, for example a committee to organise and supervise the playing of golf by male or female or male and female members, any of its powers and alter and revoke any delegated power,
- (g) to appoint and empower delegates to represent the Club,
- (h) to employ, pay or pay in kind and terminate the employment of employees, officers, servants and agents (other than Directors),
- (i) to purchase or otherwise acquire for the Club property, rights and privileges which the Club is authorised to acquire at a price and generally on terms and conditions which the Board thinks fit,
- (j) to mortgage or charge the property or undertaking of the Club,
- (k) to conduct, compromise or abandon legal proceedings commenced by or against the Club, its employees, officers, servants and agents where those proceedings relate to the affairs of the Club,
- (l) to compound or allow time for payment and satisfaction of any debts due to and any claims or demands by or against the Club,
- (m) to refer any claims or demands by or against the Club to arbitration and to enforce or perform any award,
- (n) to determine who is entitled to sign or endorse on the Club's behalf contracts, receipts, cheques, bills of exchange, promissory notes and other documents or instruments,
- (o) to invest and deal with any of the moneys of the Club not immediately required for the purposes of the Club (with or without security) and vary or realise investments,
- (p) to borrow or secure the payment of money for Club purposes,
- (q) to issue debentures which may attach special rights or privileges charged against the present or future property of the Club,
- (r) to receive deposits on terms and at rates of interest as it determines,
- (s) to sell, lease, exchange or otherwise dispose of furniture, fittings, equipment, plant and other goods or chattels belonging to the Club and with the approval of members by way of a special resolution, requiring at least seventy-five (75%) percent majority of those members voting, to sell, lease, exchange or otherwise dispose of some or all of the lands and buildings or other property or rights of the Club, but the power to lease must not be exercised without the consent of the Licensing Court where required or pursuant to Section 41E of the Registered Clubs Act where applicable,
- (t) to fix the maximum number of each class of Ordinary Membership,
- (u) to impose restrictions on the rights and privileges of members in using Club premises, amenities and facilities and on their conduct, behaviour and dress,

- (v) to prohibit or regulate the formation of groups of members and their use of the Club's premises and the name of the Club,
- (w) to recommend and pay an honorarium to any person following resolution of a General Meeting,
- (x) to repay out-of-pocket expenses incurred on behalf of the Club by a Director or any other person, and
- (y) to make, alter and repeal By-laws for the conduct and management of the Club, for example By-laws regulating:
  - (i) matters about which the Constitution empowers the Board to make By-laws.
  - (ii) voting procedures,
  - (iii) management, control and trading activities of the Club,
  - (iv) control and management of the Club premises,
  - (v) control and management of play and dress on the golf course,
  - (vi) upkeep and control of the golf course,
  - (vii) control and management of all competitions,
  - (viii) conduct of members and guests of members,
  - (ix) relationships between members and Club employees, officers, servants and agents, and
  - (x) matters which are commonly the subject matter of Club rules or By-laws or which the Constitution, the Act or the Registered Clubs Act do not reserve for decision by the Club in general meeting.

53. A By-law made under the Constitution becomes operative on the posting on the Notice Board of a notice containing the By-law.

## **BOARD OF DIRECTORS**

### **(PROCEEDINGS)**

54. (a) The Board must meet at least once in each Quarter for the transaction of business. The names of the Directors of the Board present and voting, the name of any Director granted leave of absence, and minutes of all resolutions or proceedings of the Board must be recorded in a minute book.
- (b) Five Directors constitute a quorum at a meeting of the Board.
55. The President may at any time, and the Secretary must on the requisition of three (3) or more Directors, convene a Board meeting.
56. (a) Subject to the Constitution, motions must be proposed and seconded before they can be considered and voted upon by the Board.

- (b) A motion passed by a majority of Directors present and voting is a resolution.
  - (c) When present, the President must chair a Board meeting. If the President is absent or is unwilling to act, the Vice-President must chair the meeting. If the President and the Vice-President are absent or unwilling to act, the Captain must chair the meeting. If the Captain is absent or unwilling to act, the Vice Captain must chair the meeting. If the Vice Captain is absent or unwilling to act, the meeting must elect a Director to chair the meeting.
  - (d) The chairperson of a meeting has a deliberative vote (which must be exercised before the result is known) and an additional casting vote in the case of an equality of votes.
57. If the office of a Director becomes vacant:
- (a) the remaining Directors may act, but
  - (b) if the number of remaining Directors cannot constitute a quorum at a meeting of the Board, they may act only to increase the number of Directors to a quorum or to convene a General Meeting of the Club.
58. No resolution passed by the Board in meeting and no act of a Director is invalid because it is later discovered that there was some defect in the appointment of a person as a Director, or that a Director was disqualified from holding office.
59. A resolution in writing signed by all Directors is as valid as if it had been passed at a meeting of the Board and the resolution may consist of several documents in like form each signed by one or more members of the Board.
- 59A. In addition to Rule 59, a resolution may be passed by the Board if the proposed resolution is emailed to all directors and all directors agree to the proposed resolution by sending a reply email to that effect. The resolution shall be passed when the last director sends their email agreeing to the resolution.
60. A meeting of the Board may be called or held using any technology consented to by all the directors. The consent may be a standing one. A Director may only withdraw his or her consent within a reasonable period before the meeting.

#### **MATERIAL PERSONAL INTERESTS OF DIRECTORS**

61. (a) Any director who has a material personal interest in a matter that relates to the affairs of the Club must, as soon as practicable after the relevant facts have come to the director's knowledge:
- (i) declare the nature of the interest at a meeting of the Board; and
  - (ii) comply with Rule 61(b).
- (b) Notwithstanding anything contained in the Act, a director who has a material personal interest in a matter that is being considered at a meeting of the Board, or of the Directors of the Club:
- (i) must not vote on the matter; and
  - (ii) must not be present while the matter is being considered at the meeting.

## **REGISTERED CLUBS ACCOUNTABILITY CODE**

62. (a) The Club must comply with the requirements of the Registered Clubs Accountability Code (as amended from time to time) and the provisions of this Rule 62. If there is any inconsistency between the Registered Clubs Accountability Code and this Rule 62, the provisions of the Registered Clubs Accountability Code shall prevail to the extent of that inconsistency.
- (b) For the purposes of this Rule 62, the terms “close relative”, “controlling interest”, “manager”, “pecuniary interest” and “top executive” have the meanings assigned to them by the Registered Clubs Act and Registered Clubs Regulations.

## **CONTRACTS WITH TOP EXECUTIVES**

- (c) The Club must ensure that each top executive has entered into a written employment contract with the Club dealing with:
- (i) the top executive’s terms of employment; and
  - (ii) the roles and responsibilities of the top executive;
  - (iii) the remuneration (including fees for service) of the top executive;
  - (iv) the termination of the top executive’s employment.
- (d) Contracts of employment with top executives:
- (i) will not have any effect until they approved by the Board; and
  - (ii) must be reviewed by an independent and qualified adviser before they can be approved by the Board.

## **CONTRACTS WITH DIRECTORS OR TOP EXECUTIVES**

- (e) Subject to any restrictions contained in the Registered Clubs Act and Rule 62(g), the Club must not enter into a commercial arrangement or a contract with a director or top executive or with a company or other body in which a director or top executive has a pecuniary interest, unless the proposed commercial arrangement or contract is first approved by the Board.
- (f) A “pecuniary interest” in a company for the purposes of Rule 62(e) does not include any interest exempted by the Registered Clubs Act.

## **CONTRACTS WITH SECRETARY AND MANAGERS**

- (g) Unless otherwise permitted by the Registered Clubs Act, the Club must not enter into a commercial arrangement or contract with:
- (i) the Secretary or a manager; or
  - (ii) any close relative of the Secretary or a manager;

- (iii) any company or other body in which the Secretary or a manager or a close relative of the Secretary or a manager has a controlling interest.

### **LOANS TO DIRECTORS AND EMPLOYEES**

- (h) The Club must not:
  - (i) lend money to a director of the Club; and
  - (ii) unless otherwise permitted by the Registered Clubs Act and Regulations, the Club must not lend money to an employee of the Club unless the amount of the proposed loan is ten thousand dollars (\$10,000) or less and the proposed loan has first been approved by the Board.

### **RESTRICTIONS ON THE EMPLOYMENT OF CLOSE RELATIVES OF DIRECTORS AND TOP EXECUTIVES**

- (i) A person who is a close relative of a director or top executive must not be employed by the Club unless their employment is approved by the Board.
- (j) If a person who is being considered for employment by the Club is a close relative of a director of the Club, the director must not take part in any decision relating to the person's employment.

### **DISCLOSURES BY DIRECTORS AND EMPLOYEES OF THE CLUB**

- (k) A director, top executive or employee of the Club must disclose any of the following matters to the Club to the extent that they relate to the director, top executive or employee:
  - (i) any material personal interest that the director has in a matter relating to the affairs of the Club; and
  - (ii) any personal or financial interest of the director or top executive in a contract relating to the procurement of goods or services or any major capital works of the Club;
  - (iii) any financial interest of the director or top executive in a hotel situated within forty (40) kilometres of the Club's premises;
  - (iv) any gift (which includes money, hospitality and discounts) valued at one thousand dollars (\$1,000) or more, or any remuneration (including any fees for service) of an amount of one thousand dollars (\$1,000) or more, received by the director, top executive or employee from an affiliated body of the Club or from a person or body that has entered into a contract with the Club.
- (l) The Club must keep a register in an approved form containing details of the disclosures made to the Club in accordance with this Rule 62.

### **TRAINING DISCLOSURES**

- (m) The Club must make available to members:

- (i) details of any training which has been completed by directors, the Secretary and managers of the Club in accordance with the Registered Clubs Regulation; and
  - (ii) the reasons for any exemptions of directors, the Secretary or managers from undertaking the training prescribed by the Registered Clubs Regulation.
- (n) The Club must indicate, by displaying a notice on the Club's premises and on the Club's website (if any), how the members of the Club can access the information.

### **PROVISION OF INFORMATION TO MEMBERS**

- (o) The Club must:
- (i) make the information required by the Registered Clubs Regulations available to the members of the Club within four (4) months after the end of each reporting period to which the information relates: and
  - (ii) indicate, by displaying a notice on the Club's premises and on the Club's website (if any), how the members of the Club can access the information.

63. Deleted.

64. Deleted.

65. Deleted

66. Deleted.

67. Deleted.

68. Deleted.

69. Deleted.

### **MEETINGS OF MEMBERS**

70. (a) The Annual General Meeting of the Club must be held within five (5) months of the end of the Club's financial year at a date, time and place determined by the Board.
- (b) At least twenty one (21) days written notice of the Annual General Meeting must be given to each member of the Club entitled to attend and vote at an Annual General Meeting.
71. (a) Notice of the date, time and place for an Annual General Meeting, and of the last days for receiving nominations for office, for receiving nomination of a person for election as a Life Member and for giving notice of additional business or notices of motion to be dealt with at the Annual General Meeting must be posted on the Notice Board at least twenty-one (21) days prior to the date for the Annual General Meeting.



- (b) Accidental omission to post the notice on the Notice Board as required by sub-rule (a) does not invalidate the meeting.
72. The business of an Annual General Meeting is to:
- (a) received the President's welcome,
  - (b) receive apologies,
  - (c) confirm the Minutes of the previous Annual General Meeting,
  - (d) consider business arising from the minutes of the previous Annual General Meeting,
  - (e) receive and consider the reports of the President and of the Directors,
  - (f) receive and consider the captains report,
  - (g) receive and consider the greens report,
  - (h) receive and consider the Balance Sheet, Profit and Loss Account and the report of the Auditor,
  - (i) in the case of a Biennial General Meeting declare the result of the election of the President, Vice President, Captain, Vice Captain and Treasurer and four (4) other Directors for the ensuing years and if necessary, elect eligible Full Members, Life Members, Cadet Members and/or Social Members to any unfilled positions on the Board,
  - (j) elect a patron for the coming year,
  - (k) improve any honoraria recommended by the Board,
  - (l) deal with any additional business of which due notice has been given,
  - (m) deal with any motion duly submitted to the meeting,
  - (n) receive from the meeting any recommendations for the incoming Board, and
  - (o) consider General Business.
73. All notices of additional business and notices of motion to be dealt with at the Annual General Meeting must be in writing and handed to the Secretary at least forty two (42) days prior to the date of the meeting.
74. (a) The Chairman of the Annual General Meeting must allow a reasonable opportunity for the members as a whole at the meeting to ask questions about or make comments on the management of the Club.
- (b) If the Club's auditor or a representative of the Club's auditor is at the meeting, the Chairman of the Annual General Meeting must allow a reasonable opportunity for the members as a whole at the meeting to ask the auditor or the auditor's representative questions relevant to the conduct of the audit and the preparation and conduct of the auditor's report.

75. All general meetings other than an Annual General Meeting are to be known as General Meetings.
76. (a) The Board may whenever it considers fit call and arrange to hold a general meeting of the Club.
- (b) The Board must call and arrange to hold a general meeting of the Club on the request of members with at least 5% of the votes that may be cast at the general meeting:
- (c) The request must:
- (i) be in writing;
  - (ii) state any resolution to be proposed at the meeting;
  - (iii) be signed by the members making the request;
  - (iv) be given to the Club.
- (d) Separate copies of a document setting out the request may be used for signing by the members if the wording of the request is identical in each copy.
- (e) The Board must call the meeting within 21 days after the request is given to the Club. The meeting is to be held not later than 2 months after the request is given to the Club.
- (f) Members with more than 50% of the votes of all the members who make the request may call and arrange to hold a general meeting if the Board does not do so within 21 days after the request is given to the Club.
- (g) The meeting referred to in paragraph (f) of this rule must be called in the same way – so far as is possible – in which general meetings of the Club may be called. The meeting must be held not later than three months after the request is given to the Club.
- (h) To call the meeting the members requesting the meeting may ask the Club for a copy of the Register of Members and the Club must give the members the copy of the Register without charge.
- (i) The Board may cancel or postpone any general meeting prior to the date on which it is to be held, except where such cancellation or postponement would be contrary to the Act. The Board may give such notice of the cancellation or postponement as it thinks fit but any failure to give notice of the cancellation or postponement does not invalidate the cancellation or postponement or any resolution passed at a postponed meeting. This Rule will not operate in relation to a meeting called pursuant to a request or requisition of members.
- (j) The Board may withdraw any resolution which has been proposed by the Board and which is to be considered at a general meeting, except where the withdrawal of such a resolution would be contrary to the Act.
- (k) The Club may hold a general meeting (including Annual General Meeting) at two (2) or more venues using any technology that gives the members as a whole a reasonable opportunity to participate at the meeting.

- (l) If permitted by the Act, the Club may hold virtual only general meetings or Annual General Meetings. The provisions of the Act shall apply to such meetings and to the extent of any inconsistencies between the Act and the Constitution, the provisions of the Act shall prevail.
77. (a) A Notice convening a General Meeting or Annual General Meeting must:
- (i) be in writing and specify the place, day and time of the meeting, and
  - (ii) set out the business of the meeting as required by the Constitution, the Act and the Registered Clubs Act and must be given to every member entitled to attend and vote at the meeting.
- (b) Accidental omission to give notice of a meeting to, or non-receipt of notice of a meeting by a member does not invalidate the meeting.
78. (a) No business may be transacted at a General Meeting or an Annual General Meeting unless a quorum is present at the time when the meeting proceeds to business.
- (b) Twenty (20) members entitled to vote constitutes a quorum at a General Meeting or an Annual General Meeting.
79. If a quorum is not present within fifteen minutes from the time appointed for the meeting then:-
- (a) Where the meeting was convened by way of request of members it must be dissolved.
  - (b) Otherwise:
    - (i) the meeting must be adjourned to a day, time and place determined by the Board, or, if the Board makes no determination, to the same day, time and place in the following week, and
    - (i) if at the adjourned meeting, a quorum is not present within fifteen minutes from the time appointed for the meeting, the members present constitute a quorum and may transact the business for which the original meeting was called.
80. (a) The President must chair at all meetings of the Club. If the President is absent or unwilling to act, the Vice President must chair the meeting.
- (b) If the President and Vice President are absent or unwilling to act, the Captain must chair the meeting.
- (c) If the President, Vice President and Captain are absent or unwilling to act, the Vice Captain must chair the meeting.
- (d) If the President, Vice President, Captain and Vice Captain are absent or unwilling to act then those members of the Board present must elect a Director chairperson.

- (e) If the President, Vice President, Captain and Vice Captain are absent or unwilling to act, and no Director is present at the meeting, the members present and entitled to vote must elect a chairperson.
- (f) The Chairperson:
  - (i) is responsible for the conduct of the general meeting; and
  - (ii) shall determine the procedures to be adopted and followed at the meeting;
  - (iii) may refuse a member admission to a general meeting or require a member to leave a general meeting if in his or her opinion, the member is not complying with reasonable directions and/or is acting in an offensive and disruptive manner at the meeting.
- 81. (a) Every question or motion put to a meeting of the Club must be decided in the first instance by a show of hands.
- (b) In the case of an equality of votes the chairperson of the meeting has, both on a show of hands and on a poll, the vote to which he is entitled as a member and a casting vote.
- 82. (a) A poll may be demanded by:
  - (i) The chairperson of a meeting.
  - (ii) five or more members present and entitled to vote at the meeting.
- (b) Unless a poll is demanded, a declaration by the chairperson of a meeting that a resolution has or has not been carried and, if so, by what majority and a minute of the chairperson's declaration in the books of the Club kept for that purpose is evidence of the chairperson's declaration.
- 83. (a) If a poll is demanded:
  - (i) the chairperson must direct the time, place and manner of taking the poll.
  - (ii) it may be taken immediately or after an interval.
  - (iii) the result of the poll is taken to be a resolution of the meeting.
  - (iv) the meeting may continue after the poll has been taken.
- (b) The demand for a poll may be withdrawn.
- (c) The chairperson of a meeting must determine any dispute over the admission or rejection of a vote and, if the determination is made in good faith, it is final and conclusive.
- (d) The demand for a poll does not prevent the meeting from continuing except on the business the subject of the poll.
- (e) A poll demanded on the election of a chairperson or on an adjournment must be taken immediately.

84. (a) The chairperson of the meeting may, with the consent of any meeting at which a quorum is present and must, if directed by the meeting, adjourn it, but
- (b) no business may be transacted at any adjourned meeting except unfinished business.
85. Notice of an adjourned meeting need not be given unless it is adjourned for thirty (30) days or more.
86. The Board must cause minutes to be kept by the Secretary in books for that purpose of:-
- (a) the appointments of officers,
- (b) the number of members present and voting at Club meetings, and
- (c) the resolutions and proceedings of Club meetings.

### **MEMBERS' RESOLUTIONS**

87. (a) The following members may give the Club notice of a resolution that they propose to move at a general meeting:
- (i) members with at least 5% of the votes that may be cast on the resolution; or
- (ii) at least 100 members who are entitled to vote at a general meeting;
- whichever is the lesser.
- (b) The notice must:
- (i) be in writing; and
- (ii) set out the wording of the proposed resolution; and
- (iii) be signed by the members proposing to move the resolution; and
- (iv) be given to the Secretary by the last day for such notices pursuant to rule 71 hereof.
- (c) Separate copies of a document setting out the notice may be used for signing by members if the wording of the notice is identical in each copy;
- (d) The percentage of votes that members have is to be worked out as at the midnight before the members give the notice.
88. (a) If the Club has been given notice of a resolution in accordance with rule 87, the resolution is to be considered at the next annual general meeting that occurs after the notice is given and:
- (i) The Club must give all its members notice of the resolution at the same time, or as soon as practicable afterwards, and in the same way, as it gives notice of a meeting;

- (ii) The Club is responsible for the cost of giving members notice of the resolution if the Club receives the notice in time to send it out to members with the notice of meeting;
    - (iii) The members requesting the meeting are jointly and individually liable for the expenses reasonably incurred by the Club in giving members notice of the resolution if the Club does not receive the members notice in time to send it out with the notice of meeting. At a general meeting, the Club may resolve to meet the expense itself.
  - (b) The Club need not give notice of the resolution:
    - (i) if it is more than 1,000 words long or defamatory; or
    - (ii) if the members making the request are to bear the expenses of sending the notice out – unless the members give the Club a sum reasonably sufficient to meet the expenses that it will reasonably incur in giving the notice.
89. (a) Members may request the Club to give to all its members a statement provided by the members making the request about:
- (i) a resolution that is proposed to be moved at a general meeting; or
  - (ii) any other matter that may be properly considered at a general meeting.
- (b) The request must be made by:
- (i) members with at least 5% of the votes that may be cast on the resolution; or
  - (ii) at least 100 members who are entitled to vote at the meeting;
- whichever is the lesser.
- (c) The request must be:
- (i) in writing; and
  - (ii) signed by the members making the request; and
  - (iii) given to the Club.
- (d) Separate copies of a document setting out the request may be used for signing by members if the wording of the request is identical in each copy.
- (e) The percentage of votes that members have is to be worked out as at the midnight before the request is given to the Club.
- (f) After receiving the request, the Club must distribute to all its members a copy of the statement at the same time, or as soon as practicable afterwards, and in the same way, as it gives notice of a general meeting.
- (g) The Club is responsible for the cost of making the distribution if the Club receives the statement in time to send it out to members with the notice of meeting.

- (h) The members making the request are jointly and individually liable for the expenses reasonably incurred by the Club in making the distribution if the Club does not receive the statement in time to send it out with the notice of meeting. At a general meeting, the Club may resolve to meet the expenses itself.
  - (i) The Club need not comply with the request:
    - (i) if the statement is more than 1,000 words long or defamatory; or
    - (ii) if the members making the request are responsible for the expenses of the distribution – unless the members give the Club a sum reasonably sufficient to meet the expenses that it will reasonably incur in making the distribution.
90. A general meeting of the members of the Club must be held for a proper purpose.

### **AUDITORS**

91. An Auditor must be appointed and his/her duties regulated in accordance with the provisions of the Registered Clubs Act and the Act.
92. (a) The Club's auditor is entitled to attend any general meeting of the company;
- (b) The auditor is entitled to be heard at the meeting on any part of the business of the meeting that concerns the auditor in their capacity as auditor;
- (c) The auditor is entitled to be heard even if:
- (i) the auditor retires at the meeting; or
  - (ii) the meeting passes a resolution to remove the auditor from office.
- (d) The auditor may authorise a person in writing as their representative for the purpose of attending and speaking at any general meeting.

### **FINANCIAL YEAR**

93. The financial year of the Club commences on the first day of February in each year and ends on the thirty-first day of January in the following year.

### **ACCOUNTS AND AUDIT**

94. The Board shall:
- (a) cause proper accounts and records to be kept with respect to the financial affairs of the Club in accordance with the Act and the Registered Clubs Act.
  - (b) prepare, on a quarterly basis, financial statements that incorporate:
    - (i) the Club's profit and loss accounts and trading accounts for the quarter; and
    - (ii) a balance sheet as at the end of the quarter.
  - (c) cause the financial statements referred to in paragraph (b) of this Rule to be submitted to a meeting of the Board.

- (d) make the financial statements referred to in paragraph (b) of this Rule available to members of the Club within seven (7) days of the statements being adopted by the Board.
  - (e) indicate, by displaying a notice on the Club's premises and on the Club's website, how the members of the Club can access the financial statements referred to in paragraph (b) of this Rule.
  - (f) provide a copy of the financial statements referred to in paragraph (b) of this Rule available to any member on the written request of the member.
95. The books of account shall be kept at the Registered Office of the Club or at such other place as the Board thinks fit. The Club shall at all reasonable times make its accounting records available in writing for the inspection of members of the Board and any other persons authorised or permitted by or under the Act to inspect such records.
96. The Board shall, not less than twenty one (21) days before each Annual General Meeting and in any event within four (4) months of the end of the financial year of the Club, report to members in accordance with Division 4 of Part 2M.3 of the Act.
97. In accordance with Section 317 of the Act, the Board shall lay before the Annual General Meeting in respect of the financial year ending on the last day of January immediately prior to the Annual General Meeting:
- (a) the financial report of the Club; and
  - (b) the directors' report;
  - (c) the auditors' report on the financial report.

### **SECRETARY**

98. At any time there shall only be one Secretary of the Club who shall be appointed by the Board and who shall be the Chief Executive Officer of the Club for the purposes of the Registered Clubs Act.

### **GUESTS**

99. (a) All members (other than Junior members) shall have the privilege of introducing guests to the Club. However, a Temporary member may introduce a guest only in accordance with Rule 100.
- (b) Unless the guest is a minor, on each day a member first brings a guest into the Club, that member shall enter in the register of guests the particulars required by Rule 31(d).
- (c) No member shall introduce guests more frequently or in greater number than may, for the time being, be provided by By-law and no member shall introduce any person as a guest who has been expelled from the Club, whose membership is then suspended from the Club, or who is then refused admission to or been turned out of the Club.
- (d) Members shall be responsible for the conduct of any guests they may introduce to the Club.



- (e) The Board shall have power to make By-laws from time to time not inconsistent with this Constitution or the Registered Clubs Act regulating the terms and conditions on which guests may be admitted to the Club.
  - (f) No guest shall be supplied with liquor on the premises of the Club except on the invitation of and in the company of a member.
  - (g) A guest shall at all times remain in the reasonable company of the member who countersigned the entry in the Register of Guests in respect of that guest.
  - (h) A guest shall not remain on the premises of the Club any longer than the member who countersigned the entry in the Register of Guests in respect of that guest.
  - (i) The Secretary, or in the Secretary's absence the senior employee of the Club then on duty, may refuse a guest admission to or request the guest to leave the Club's premises (or any part thereof) at any time without notice and without being required to give a reason.
100. A member (including a temporary member) may bring into the Club premises as the guest of that member a minor:
- (a) who at all times while on the Club premises remains in the company and immediate presence of that member;
  - (b) who does not remain on the Club premises any longer than that member;
  - (c) in relation to whom the member is a responsible adult.
101. For the purposes of Rule 101(c) "responsible adult" means an adult who is:
- (a) a parent, step-parent or guardian of the minor; or
  - (b) the minor's spouse or de facto partner;
  - (c) for the time being, standing in as the parent of the minor.

### **EXECUTION OF DOCUMENTS**

102. The Board must provide for the safe custody of the Seal.
103. (a) The Club may execute a document (including a deed) with the Seal by fixing the Seal to the document and having the fixing of the Seal witnessed by:
- (i) two members of the Board; or
  - (ii) one member of the Board and the Secretary.
- (b) The Club may execute a document (including a deed) without using the Seal if that document is signed by:
- (i) two members of the Board; or
  - (ii) one member of the Board and the Secretary.

- (c) The Club must not execute a document (whether with or without using the Seal) except by the authority of a resolution passed at a meeting of the Board previously given.

### **NOTICES**

104. (a) Without limiting the provisions of the Act, a notice (including a notice of general meeting or Annual General Meeting) may be given by the Club to any member either:
- (i) personally; or
  - (ii) by sending it to the residential, postal or email address of the member;
  - (iii) by sending the member sufficient information (either electronically or in physical form) to access the notice electronically, including by way of a text message containing a hyperlink to access the notice or a postcard to the member's address containing instructions on how to access the notice.
- (b) Where a notice is:
- (i) personally given to a member in accordance with Rule 104(a)(i), it is deemed to be received on the day the member is given the notice; and
  - (ii) sent to a member in accordance with Rule 104(a)(ii), it is deemed to be received by the members on the day following that on which the notice was sent;
  - (iii) sent to a member in accordance with Rule 104(a)(iii), it is deemed to be received by the member on the day following that on which the Club provided the member with the relevant information to access the notice

105. Deleted.

### **INDEMNITY TO OFFICERS**

106. (a) Every officer (as defined in Section 9 of the Act) of the Club may if the directors so determine be indemnified to the full extent permitted by the Act out of the property of the Club against any liability incurred by him in his capacity as officer in defending any proceedings whether civil or criminal.
- (b) The Club may pay a premium for a contract insuring a person who is an officer or a former officer of the Club against a liability incurred by that person as an officer of the Club provided that the liability is not one in respect of which a premium can not be paid under the Act or a liability which contravenes Section 199A or Section 199B of the Act.

### **READING OF CONSTITUTION**

107. This Constitution shall be read and construed subject to the provisions of the Registered Clubs Act and to the extent that any of the provisions in the Constitution are inconsistent therewith they shall be inoperative and have no effect.

## **AMENDMENTS TO CONSTITUTION**

108. This Constitution may be amended only by a resolution passed by a three-quarters majority of Life members and financial Full members who are present and voting at an Annual General Meeting or a General Meeting of the Club, being a meeting of which at least twenty-one (21) days written notice specifying the intention to propose a resolution as a Special Resolution has been given in accordance with the Act.

## **MEETINGS AND VOTING**

109. (a) In accordance with section 30C (3) of the Registered Clubs Act, the Club, the Board, or a committee of the Club may (but is not required to):
- (i) distribute a notice of, or information about, a meeting or election of the Club, the Board, or a committee of the Club by electronic means, and/or
  - (ii) hold a meeting at which all or some persons attend by electronic means but only if a person who speaks at the meeting can be heard by the other persons attending;
  - (iii) allow a person entitled to vote at a meeting of the Club, the Board, or a committee of the Club to vote in person or by electronic means.
- (b) If there is any inconsistency between Rule 109 (a) and any other provision of this Constitution, Rule 109 (a) shall prevail to the extent of that inconsistency

## **HISTORICAL PROVISIONS**

110. The following persons are the original subscribers to the Memorandum of Association who agreed to the initial Articles of Association of the Club adopted on 25th day of March 1962.

<b>Signature of Subscribers</b>	<b>Witness to Signatures and Address of Witnesses</b>
DJ SWAN	
JF BREWSTER	
V EVANS	(Sgd)
SJS BOYD	
ALAN BOYD	
A SAUNDERS	
RC MUTCH	REX L GARSIDE 31 Bong Bong Street KIAMA Solicitor
RS HARDY	
J SHARP	

AH PYCRAFT	
JOHN ELLISON	
GG PETERS	